

Procurement Number	_____
Data Entry Initials	_____
Data Entry Date	_____

**AUCTION DONATION DEADLINE:
MARCH 15, 2022**

DONOR NAME		ITEM NAME	Value
		<input type="checkbox"/> List as Anonymous in catalog	
DONOR CONTACT PERSON		<input type="checkbox"/> TANGIBLE/PHYSICAL ITEM displayed at auction <input type="checkbox"/> Turned In <input type="checkbox"/> Will be turned in by (date) _____ <input type="checkbox"/> Needs pick-up (date) _____	
DONOR ADDRESS		<input type="checkbox"/> INTANGIBLE ITEM such as a certificate <input type="checkbox"/> Donor to provide certificate <input type="checkbox"/> Auction committee to create certificate <input type="checkbox"/> Promotional materials included	
DONOR EMAIL			

ITEM DESCRIPTION FOR CATALOG (Please include any limitations or restrictions.)

EXPIRATION DATE	
DONOR SIGNATURE	PROCURED BY
Date	



HOLY FAMILY PARISH SCHOOL www.hfkschool.org
 7300 120th Avenue NE, Kirkland, WA 98033 425.827.0444 FAX 425.827.0150
 Non-Profit Organization Federal Tax EIN: 91-0581661
This certifies that the donor has received nothing of value in exchange for this contribution.
 White: Data Entry Yellow: Item ID Pink: Thank You Gold: Donor

Catalog Number
