



**GRADES 1-8
APPLICATION PACKET**

To process your student's application,
please return the following items in this packet.

- Application Form
- Parent Questionnaire
- Copy of Birth & Baptismal Certificates
- \$40 Application Fee

The Teacher and Principal/Director Recommendation forms
will be returned directly by your current school.

Thank you for your interest in Holy Family Parish School!



Holy Family Parish School

"Inspire, Educate and Prepare"

January 2, 2020

Dear Parents,

Holy Family Parish School offers a safe, supportive, nurturing learning environment with a philosophy that is consistent with a Catholic family's values and attitudes. Our mission is to inspire, educate, and prepare our students for a Christ-centered life of learning, faith, and service. Thank you for your interest in our school. Please review the following information to familiarize yourself with our detailed application process. If you have any questions as you navigate this process, please refer to the contact information at the end of this letter.

ENCLOSED YOU WILL FIND:

1. Student Application Form
2. Financial Commitment Overview
3. Teacher Recommendation Form
(There are separate forms for kindergarten applicants and grades 1-8 applicants.)
4. Principal Recommendation Form
5. Parent Questionnaire

THE ORDER OF PREFERENCE FOR ADMITTING STUDENTS IS AS FOLLOWS:

1. Students currently enrolled in Holy Family Parish School.
2. Siblings of currently enrolled students.
3. Date of parish registration for parent or guardian, participation in the faith life of the parish, consistent Stewardship to the parish, volunteer service to the parish or school.
4. Children of Holy Family Parish School alumni or children who have attended Holy Family Parish Preschool.

Other considerations may include Catholics registered in other parishes or other special circumstances.

APPLICANTS TO GRADES 1-8 WILL NEED TO PROVIDE THE FOLLOWING AS PART OF THE APPLICATION PROCESS:

- Copies of most recent report card and previous year's report card.
- Current teacher's and principal's recommendation forms due February 3.
- Copies of the student's most recent standardized test scores.
- Applicants may be interviewed and/or tested by the administrators and/or teachers.

KINDERGARTEN APPLICANTS, IN ADDITION TO REQUIREMENTS ABOVE:

- Applicants will be screened for kindergarten readiness February 3 or 4.
- In order to be screened for readiness, the completed application with fee, copy of birth certificate, and copy of Baptismal certificate (if not baptized at Holy Family Parish) must be received by the school by January 31.
- The screening sessions will be comprised of applicants from current and new families. Since screening is a requirement, we are not able to accommodate special scheduling requests.
- After the completed application materials are received, you will be notified via email of the screening day and time assigned. Please confirm that your current email address is clearly printed on your application as email is our preferred manner of communication.
- The kindergarten recommendation forms must be completed by the student's present teacher and principal/director and sent to Holy Family Parish School by February 3.
- Students applying for kindergarten must be 5 years old on or before August 31, 2020.

The application period begins on Thursday, January 2, and applications are due no later than January 31. Applications may be completed online or downloaded then mailed or delivered to the school office. Families will be notified of the status of their student application by the end of February. If you have further questions, please call the school office Monday through Friday between 8:30 a.m. and 4:00 p.m. or email me or Karen McGlynn in our admissions office at kmcglynn@hfkschool.org.

Blessings,

Mrs. Susan Webster
Principal
Holy Family Parish School
swebster@hfkschool.org

Holy Family Parish School

Financial Commitment Overview

COST OF EDUCATION

Tuition accounts for only 60% of the school's total income, Holy Family Parish commits approximately another 20% of our total income, and our Advancement efforts (fundraising, annual gift, full cost tuition, etc.) rounds out the additional 20% of our income. There are three components of a family's contractual obligation to Holy Family Parish School: tuition (which includes Stewardship to our parish), volunteer hours, and participation in fundraising.

TUITION

The chart below reflects the tuition rate for the current 2019-2020 school year. Parents have the option to pay tuition in one payment, two payments, or 12 payments June through May, and funds are set aside to ensure that tuition is not a barrier for any parish student who wants to attend. All parish families are eligible to apply for tuition assistance.

REGISTRATION		STEWARDSHIP TUITION		FULL-COST TUITION	
Billed in March 2019		Yearly	Monthly June 2019-May 2020	Yearly	Monthly June 2019-May 2020
<input type="radio"/> One Child	\$300	\$8,568	\$714	\$13,236	\$1,098
<input type="radio"/> Two Children	\$300	\$15,852	\$1,321	\$26,472	\$2,196
<input type="radio"/> Three Children	\$300	\$22,752	\$1,896	\$39,708	\$3,294
<input type="radio"/> Four Children	\$300	\$23,148	\$1,929	\$52,944	\$4,392
New Family Registration: \$300 (per family)					

Holy Family is a Stewardship Parish

In order to qualify for the Holy Family Parish Stewardship tuition rate a family must:

- Be registered in Holy Family Parish for a full calendar year (families transferring in from another parish need a letter from the Pastor stating that they are a participating member of the parish);
- Regularly participate in Sunday Eucharist and other liturgies where we gather as a parish community to worship;
- Demonstrate a consistent amount of financial support to the parish by making a commitment of planned giving through the annually renewed Stewardship commitment card and making a good faith effort to fulfill that commitment through regular contributions.

Periodically, parish contribution records of Holy Family Parish School families paying Parish Steward tuition rates will be reviewed, and in a case when a regular pattern of contributions has not been established, that family will be notified that they will need to pay at the "Full Cost Tuition" rate.

FAMILY VOLUNTEER HOURS

Service time is required in order to keep tuition/fees down and help families invest fully in their child's educational experience. Holy Family Parish School requires all families to commit to a minimum of 50 volunteer hours (25 total hours for single parent families and families with only an eighth grade student) by volunteering for school and parish activities.

SUPPORT OF SCHOOL FUND RAISING EFFORTS

Tuition and fees only partially cover the actual cost of education; therefore parents agree to participate in school development efforts and fundraising.

Annual School Gift Campaign

- All families must complete an Annual School Gift Campaign Form

Auction

- Donating or procuring cash or item(s) at a minimum value of \$200 (subject to change)
- Attending the Auction



Holy Family Parish School

"Inspire, Educate & Prepare"

SUBMIT THE FOLLOWING:

- Completed Application (2 sides)
- Copy of Birth Certificate
- Copy of Baptismal Certificate (unless baptized at Holy Family)
- Parent Questionnaire
- \$40 Nonrefundable Processing Fee
- Copies of Current & Previous Year's Report Cards (grades 1-8 applicants)

2020-2021 APPLICATION FORM

Date of Application ____/____/____ Grade entering _____ Boy Girl

PLEASE PRINT CLEARLY

Student's Legal Name: _____
Last First Full Middle Nickname at school

Student's Address: _____
Street City State Zip

Preferred Family Phone: (____) _____ Preferred Family Email: _____

Date of Birth: ____/____/____ Birthplace: _____

All Kindergarten students entering Holy Family School must be 5 years old on or before August 31, 2020.

***A copy of the student's birth certificate must be submitted with this application.**

Applying student's current school _____ Grades Attended _____

Please list all other schools attended _____ Grades Attended _____

_____ Grades Attended _____

FATHER'S / GUARDIAN'S INFORMATION

Student lives with father Yes No

Last Name First Name

Home Address City/State Zip

(____) _____
Home Phone

(____) _____
Cell Phone

Email address (print clearly)

Occupation: _____

Employer: _____

Business Address: _____

Business phone: (____) _____

Father's Religious Affiliation

- No Religious Affiliation
- Non-Catholic Denomination
- Catholic

Parish where currently registered: _____

Date of parish registration: _____ (required)

MOTHER'S / GUARDIAN'S INFORMATION

Student lives with mother Yes No

Last Name Maiden Name First Name

Home Address City/State Zip

(____) _____
Home Phone

(____) _____
Cell Phone

Email address (print clearly)

Occupation: _____

Employer: _____

Business Address: _____

Business phone: (____) _____

Mother's Religious Affiliation

- No Religious Affiliation
- Non-Catholic Denomination
- Catholic

Parish where currently registered: _____

Date of parish registration: _____ (required)

Family Name: _____ (Please Print)

PARISH HISTORY

- 1. Do you have a Stewardship Pledge Card on file at Holy Family Parish? Yes No
- 2. Do you celebrate liturgy on a regular basis at Holy Family Parish? Yes No
- 3. Have you contributed time or talent at Holy Family Parish? Yes No
If you answered **yes**, please attach a page detailing your involvement and identifying the parish staff member in charge.
If you answered **no**, are you involved and participating in another parish? Yes No
If so, please attach a page detailing the parish involvement and give the name of the parish staff contact. A letter from the parish confirming your level of participation will be required upon registration.
- 4. Is either parent an alumnus of Holy Family School? Yes No
Year(s)? _____ Family name (if different)_____
- 4. Are you a current or former Holy Family Preschool parent? Yes No
Year(s)? _____ Family name (if different)_____

STUDENT'S SACRAMENTAL HISTORY

Baptism: (**A copy of Baptismal certificate must be submitted with this application unless baptized at Holy Family Parish*)

Date _____ Parish _____ City/State _____

Reconciliation:

Date _____ Parish _____ City/State _____

Eucharist:

Date _____ Parish _____ City/State _____

APPLICANT'S SIBLINGS

Name	Age	School	Applying to HFK?

All students enrolled in Holy Family School participate in all religion classes, liturgies, and prayer services.

Holy Family School admits students of any race, color, national and ethnic origin to all the rights privileges, programs and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletic or other school related programs. The ability of the school to provide a sound educational program will be a determining factor in admitting students.

Parent Signature

_____/_____/_____
Month/Day/Year

Parent Signature

_____/_____/_____
Month/Day/Year

Application is complete upon receipt of teacher and principal recommendation forms.



PRINCIPAL/DIRECTOR RECOMMENDATION FORM

TO BE COMPLETED BY THE PARENT

I give my permission for the Principal/Director to provide the following information to Holy Family School

for _____
Name of Applicant Parent Signature

TO BE COMPLETED BY THE OFFICE OF THE PRINCIPAL/DIRECTOR

Please complete this confidential information as accurately as possible and sign at the bottom of this page. Along with this form please send a copy of the student's official transcript/permanent record, standardized test scores, report cards from the preceding two years (if applicable) and grades/progress reports from the current year. This form is due to Holy Family School by Monday, February 3.

Name of person completing form _____

Position _____ Email _____

School _____ Phone (_____) _____

How many years has the applicant attended your school?

This year, how many times has the applicant been absent? _____ Tardy? _____

How many discipline referrals has this student received? _____ Suspensions? _____

Does the applicant's family meet contractual obligations in a timely fashion?

_____ Always _____ Mostly _____ Rarely

Are the parents/guardians actively involved in the school community?

_____ Always _____ Mostly _____ Rarely

Do the parents/guardians demonstrate respect for all members of the school community?

_____ Always _____ Mostly _____ Rarely

COMMENTS

I would like a telephone conference to provide further information: Yes No

Best time to call _____ Phone number to call _____

Principal's Signature _____ Date _____

Please return this completed form to the following address by February 3.

Holy Family Parish School
Attn: Admissions
7300 120th Avenue N.E., Kirkland, WA 98033



2020-2021 STUDENT RECOMMENDATION

To be completed by the current teacher

TO BE COMPLETED BY THE PARENT

Student Name _____ Applying for Grade _____

Parents/Guardians _____

I hereby give my permission for my child's teacher(s) to complete this form and forward it to Holy Family School. I understand that the information contained in this form will remain confidential.

Parent Signature _____ Date _____

TO BE COMPLETED BY THE TEACHER

The above-named child has applied for admission to Holy Family School. We have a rigorous, faith-centered curriculum, and we would appreciate your thoughtful evaluation of the student in the areas listed below to help us determine his/her readiness for success at Holy Family Parish School. Thank you for taking the time to complete this recommendation and return it by mail to Holy Family School no later than February 3, 2020.

Form Completed By _____ Title _____

School Name _____ Address _____

Does the student have a diagnosis or learning challenge that impacts his/her performance?

If yes, please explain on the back. Yes No

Does the student have special accommodations in the classroom? If yes, please explain on the back. Yes No

What are the first three words that come to mind when you think of this student? _____

Please rate the following characteristics of this student.

(4 = Exceeds Expectations, 3 = Meets Expectations, 2 = Approaches Expectations, 1= Does Not Meet Expectations)

Courtesy/Cooperation	1	2	3	4
Respect for other children	1	2	3	4
Respect for teacher	1	2	3	4
Conduct	1	2	3	4
Overall academic performance	1	2	3	4
Reading readiness	1	2	3	4
Writing proficiency	1	2	3	4
Math readiness	1	2	3	4
Handwriting readiness	1	2	3	4
Consistency in performance	1	2	3	4
Completion of homework	1	2	3	4
Effort	1	2	3	4
Works independently	1	2	3	4
Health/Attendance/Punctuality	1	2	3	4

I recommend this student enthusiastically with confidence with reservations not at all

I would like a telephone conference to provide further information. Yes No

Best time to call _____ Phone number _____

Teacher's Signature _____ Date _____

Please return this completed form to the following address by February 3.

Holy Family Parish School
Attn: Admissions
7300 120th Avenue N.E., Kirkland, WA 98033

4. Please comment on your child's special interests and abilities.

5. Please indicate any serious allergies, any medical issues, or any educational needs, such as learning differences or physical limitations. (Include any written reports or testing information from the past three years if available.)

6. Please describe your involvement in your child's educational and spiritual development.

7. Is there any additional information about your child that you think would be helpful to the Admission Team?

Parent Signature _____ Date _____

Please return this completed form with your child's application.