



Holy Family Parish School
"Inspire, Educate and Prepare"

January 12, 2010

Dear Parents,

Holy Family Parish School offers a safe, supportive, nurturing learning environment with a philosophy that is consistent with a Catholic family's values and attitudes. Our mission is to inspire, educate, and prepare our students for a Christ-centered life of learning, faith, and service. Thank you for your interest in our school. Please review the following information to familiarize yourself with our detailed application process. If you have any questions as you navigate this process, please refer to the contact information at the end of this letter.

Enclosed you will find:

1. Student Application Form
2. Financial Commitment Overview
3. Teacher Recommendation Form
(There are separate forms for kindergarten applicants and grades 1-8 applicants.)
4. Principal Recommendation Form
5. Parent Questionnaire

The order of preference for admitting students is as follows:

1. Students currently enrolled in Holy Family Parish School.
2. Siblings of currently enrolled students.
3. Date of parish registration for parent or guardian, participation in the faith life of the parish, consistent Stewardship to the parish, volunteer service to the parish or school.
4. Children of Holy Family Parish School alumni or children who have attended Holy Family Parish Preschool.

Other considerations may include Catholics registered in other parishes or other special circumstances.

Applicants to grades 1-8 will need to provide the following as part of the application process:

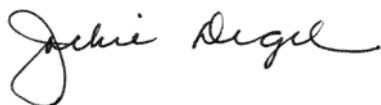
- Copies of most recent report card and previous year's report card.
- Current teacher's recommendation form due February 12.
- Copies of the student's most recent standardized test scores.
- Applicants may be interviewed and/or tested by the administrators and/or teachers.

Kindergarten applicants, in addition to requirements above:

- The kindergarten teachers and reading specialist will screen applicants for kindergarten readiness February 10 and 11.
- In order to be screened for readiness, the completed application, copy of birth certificate, and copy of Baptismal certificate (if not baptized at Holy Family Parish) must be received by the school principal by February 4.
- The screening sessions will be comprised of applicants from current and new families. Since screening is a requirement, we are not able to make accommodations for preschool attendance or activity classes.
- After the completed application materials are received, you will be notified via email of the screening day and time assigned. Please confirm that your current email address is clearly printed on your application as email is our preferred manner of communication.
- The kindergarten recommendation form must be completed by the student's present teacher and sent to the Holy Family Parish School principal by February 12.
- Students applying for kindergarten must be 5 years old on or before August 31, 2010.

The application period begins on Wednesday, January 13 at 9:00 a.m. with an "early bird" deadline on Tuesday, January 26 and a "final" deadline on Thursday, February 4 at 3:00 pm. Completed applications may be mailed or delivered to the school office. Families will be notified of the status of their student application at the end of February. If you have further questions, please call the school office Monday through Friday between 8:30 a.m. and 4:00 p.m. or email me or the School Secretary Barb DiJulio bdijulio@hfkschool.org

Peace,



Ms. Jackie Degel
Principal
Holy Family Parish School
JDegel@HFKSchool.org



Holy Family Parish School 2010 – 2011 Application Form

- Submit the following:**
- Completed application (2 sides)
 - Copy of birth certificate *
 - Copy of Baptismal certificate*
(unless baptized at Holy Family Parish)
 - Parent Questionnaire
 - \$25 non refundable processing fee
 - Copies of Current year & Previous Year's Report Cards

Date of Application ____/____/____ Grade entering _____ Boy Girl New student
(Month/Day/Year)

PLEASE PRINT CLEARLY

Student's Legal Name: _____
Last First Full Middle Nickname at school

Student's Address: _____
Street City State Zip

Student Home Phone: (____) _____

Date of Birth: ____/____/____ Birthplace: _____

All Kindergarten students entering Holy Family School must be 5 years old on or before August 31, 2010.

***A copy of the student's birth certificate must be submitted with this application.**

New student's current school: _____ Phone: _____

Previous schools attended: _____

Father's / guardian's information

Student lives with father Yes No

Mother's / guardian's information

Student lives with mother Yes No

Last Name First Name

Last Name Maiden Name First Name

Home Address City/State Zip

Home Address City/State Zip

(____) _____

(____) _____

Home Phone

Home Phone

(____) _____

(____) _____

Cell Phone

Cell Phone

 Email address (print clearly)

 Email address (print clearly)

Occupation: _____

Occupation: _____

Employer: _____

Employer: _____

Business Address: _____

Business Address: _____

Business phone: (____) _____

Business phone: (____) _____

Father's Religious Affiliation:

- No Religious Affiliation
- Non-Catholic Denomination
- Catholic

Parish where currently registered:

Mother's Religious Affiliation:

- No Religious Affiliation
- Non-Catholic Denomination
- Catholic

Parish where currently registered:

Date of parish registration: _____ (required)

Date of parish registration: _____ (required)

Family Name: _____ **(Please Print)**

Parish History:

1. Do you have a Stewardship Pledge Card on file at Holy Family Parish? Yes No
2. Do you celebrate liturgy on a regular basis at Holy Family Parish? Yes No
3. Have you contributed time or talent at Holy Family Parish ? Yes No
If yes, please attach a page detailing your involvement and identifying the parish staff member in charge.
4. If you answered no to #3, are you involved and participating in another parish? Yes No
5. If you answered "yes" to #4 above please attach a page detailing the parish involvement and give the name of the parish staff contact. A letter from the parish confirming your level of participation will be required upon registration.
6. Is either parent an alumnus of Holy Family School? Yes No
Year(s)? _____ Family name (if different) _____

Student's Sacramental History:

Baptism: (*A copy of Baptismal certificate must be submitted with this application unless baptized at Holy Family Parish)

Date: _____ Parish: _____ City/State: _____

Reconciliation:

Date: _____ Parish: _____ City/State: _____

Eucharist:

Date: _____ Parish: _____ City/State: _____

Other Children in Family:

Name	Age	School	Applying to HFK?

All students enrolled in Holy Family School participate in all religion classes, liturgies, and prayer services.

Holy Family School admits students of any race, color, national and ethnic origin to all the rights privileges, programs and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletic or other school related programs. The ability of the school to provide a sound educational program will be a determining factor in admitting students.

Parent Signature

(Month/Day/Year)

Parent Signature

(Month/Day/Year)

Application is complete upon receipt of teacher and principal recommendation forms.



KINDERGARTEN ONLY

**HOLY FAMILY PARISH SCHOOL
KINDERGARTEN ASSESSMENT / RECOMMENDATION
2010-2011 school year application**

(Please present this form to your child’s current teacher or caregiver to complete and forward directly to Holy Family Parish School) **All teacher and caregiver assessments/recommendations are kept confidential. This form is due to Holy Family School by Friday, February 12th.**

I give my permission for my child’s teacher or caregiver to complete this form.

Parent Signature: _____

Student Applicant: _____

Name of School: _____

Teacher: _____

School Address: _____

Grade level: _____

City, State: _____

How long you have known the student: _____

School phone: _____

What are the first three words that come to mind when you think of this student?

Please complete the following assessment chart:

	Outstanding	Above Average	Average	Below Average
Follows directions				
Listens attentively				
Works independently				
Exhibits appropriate large and fine motor skills				
Maintains focus and attention				
Initiates activities				
Separates easily from parents				
Expresses thoughts and ideas clearly				
Displays confidence and positive self- image				
Cooperates and participates in activities				
Respects rights and feelings of others				
Displays appropriate transition-time behavior				

Teacher’s recommendation for next year:

Teacher’s signature: _____

Position: _____

Please return this completed form to the following address by February 12th.

**Holy Family Parish School
Attn: Jackie Degel, Principal
7300 - 120th Avenue Northeast
Kirkland, WA 98033**



PRINCIPAL/DIRECTOR RECOMMENDATION FORM

I give my permission for the Principal/Director to provide the following information to Holy Family School for _____.

Name of Applicant

Parent Signature

TO BE COMPLETED BY THE OFFICE OF THE PRINCIPAL/DIRECTOR

Please complete this confidential information as accurately as possible and sign at the bottom of this page. Along with this form please send a copy of the **student's official transcript/permanent record, standardized test scores, report cards from the preceding two years** (if applicable) **and grades/progress reports from the current year.** This form is due to Holy Family School by Friday, February 12th.

Name of person completing form _____

Position _____ Email _____

School _____ Telephone _____

How many years has the applicant attended your school? _____

This year, how many times has the applicant been absent? _____ Tardy? _____

How many discipline referrals has this student received? _____ Suspensions? _____

Does the applicant's family meet contractual obligations in a timely fashion?

_____ Always _____ Mostly _____ Rarely

Are the parents/guardians actively involved in the school community?

_____ Always _____ Mostly _____ Rarely

Do the parents/guardians demonstrate respect for all members of the school community?

_____ Always _____ Mostly _____ Rarely

COMMENTS

I would like a telephone conference to provide further information: _____ Yes _____ No

Best time to call _____ Phone number to call _____

Principal's signature: _____

Date: _____

Please return this completed form to the following address by February 12.

**Holy Family Parish School
Attn: Jackie Degel, Principal
7300 - 120th Avenue Northeast
Kirkland, WA 98033**

Financial Commitment Overview

Cost of Education

Tuition accounts for only 60% of the school's total income, Holy Family Parish commits 22% of its gross annual income which provides us with 20% of our total income and our Development Fund (fundraising, annual gift, full cost tuition, etc.) rounds out the additional 20% of our income. There are three components of a family's contractual obligation to Holy Family Parish School: tuition (which includes Stewardship to our parish), volunteer hours, and participation in the auction.

Tuition

The chart below reflects the tuition rate for the 2009-2010 school year. Parents have the option to pay tuition in one payment or 11 payments July through May, and funds are set aside to ensure that tuition is not a barrier for any parish student who wants to attend. All parish families are eligible to apply for tuition assistance.

2009-2010 Tuition				
	Registration	Tuition for Stewardship Families	Tuition for Stewardship Families	Full Cost Tuition
		Yearly	Monthly	Yearly
<input type="checkbox"/> One child	\$50	\$5,049	\$459	\$7,799
<input type="checkbox"/> Two children	\$75	\$9,339	\$849	\$15,598
<input type="checkbox"/> Three children	\$100	\$13,376	\$1,216	\$23,397
<input type="checkbox"/> Four children	\$100	\$13,882	\$1,262	\$38,995
Registration for new families: \$300 (per family)				

Holy Family is a Stewardship Parish

In order to qualify for the Holy Family Parish Stewardship tuition rate a family must:

- Be registered in Holy Family Parish for a full calendar year (families transferring in from another parish need a letter from the Pastor stating that they are a participating member of the parish);
- Regularly participate in Sunday Eucharist and other liturgies where we gather as a parish community to worship;
- Demonstrate a consistent amount of financial support to the parish by making a commitment of planned giving through the annually renewed Stewardship commitment card and making a good faith effort to fulfill that commitment through regular contributions.

Periodically, parish contribution records of Holy Family Parish School families paying Parish Steward tuition rates will be reviewed, and in a case when a regular pattern of contributions has not been established, that family will be notified that they will need to pay at the "Full Cost Tuition" rate.

Family Volunteer Hours

Service time is required in order to keep tuition/fees down and help families invest fully in their child's educational process. Holy Family Parish School requires all families to commit to a minimum of 50 volunteer hours (25 total hours for single parent families and families with only an eighth grade student) by volunteering for school and parish activities.

Support of School Fund Raising Efforts

Tuition and fees only partially cover the actual cost of education; therefore parents agree to participate in school development efforts and fundraising.

Annual School Gift Campaign

- All families must complete an Annual School Gift Campaign Form

Auction

- Donating or procuring cash or item(s) at a minimum value of \$125
- Attending the Auction

4. Please comment on your child's special interests and abilities, including any medical or special needs, such as learning differences or physical limitations. (Include any written reports or testing information from the past three years if available.)

5. Please describe your involvement in your child's education.

6. Is there any additional information about your child that you think would be helpful to the Admission Team?

Parent Signature _____

Date _____

Please return this completed form to the following address:

Holy Family Parish School
Attn: Jackie Degel, Principal
7300 120th Avenue Northeast
Kirkland, WA 98033