



**Holy Family Parish School**  
*"Inspire, Educate and Prepare"*

January 17, 2012

Dear Parents,

Holy Family Parish School offers a safe, supportive, nurturing learning environment with a philosophy that is consistent with a Catholic family's values and attitudes. Our mission is to inspire, educate, and prepare our students for a Christ-centered life of learning, faith, and service. Thank you for your interest in our school. Please review the following information to familiarize yourself with our detailed application process. If you have any questions as you navigate this process, please refer to the contact information at the end of this letter.

**Enclosed you will find:**

1. Student Application Form
2. Financial Commitment Overview
3. Teacher Recommendation Form  
*(There are separate forms for kindergarten applicants and grades 1-8 applicants.)*
4. Principal Recommendation Form
5. Parent Questionnaire

**The order of preference for admitting students is as follows:**

1. Students currently enrolled in Holy Family Parish School.
2. Siblings of currently enrolled students.
3. Date of parish registration for parent or guardian, participation in the faith life of the parish, consistent Stewardship to the parish, volunteer service to the parish or school.
4. Children of Holy Family Parish School alumni or children who have attended Holy Family Parish Preschool.

Other considerations may include Catholics registered in other parishes or other special circumstances.

**Applicants to grades 1-8 will need to provide the following as part of the application process:**

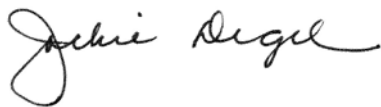
- Copies of most recent report card and previous year's report card.
- Current teacher's recommendation form due February 16.
- Copies of the student's most recent standardized test scores.
- Applicants may be interviewed and/or tested by the administrators and/or teachers.

**Kindergarten applicants, in addition to requirements above:**

- Applicants will be screened for kindergarten readiness February 9, 13, or 15.
- In order to be screened for readiness, the completed application, copy of birth certificate, and copy of Baptismal certificate (if not baptized at Holy Family Parish) must be received by the school principal by February 2.
- The screening sessions will be comprised of applicants from current and new families. Since screening is a requirement, we are not able to make accommodations for preschool attendance or activity classes.
- After the completed application materials are received, you will be notified via email of the screening day and time assigned. Please confirm that your current email address is clearly printed on your application as email is our preferred manner of communication.
- The kindergarten recommendation form must be completed by the student's present teacher and sent to the Holy Family Parish School principal by February 17.
- Students applying for kindergarten must be 5 years old on or before August 31, 2012.

The application period begins on Wednesday, January 18 at 9:00 a.m. with an "early bird" deadline on Thursday, January 26 and a "final" deadline on Thursday, February 2 at 3:00 pm. Completed applications may be mailed or delivered to the school office. Families will be notified of the status of their student application at the end of February. If you have further questions, please call the school office Monday through Friday between 8:30 a.m. and 4:00 p.m. or email me or the School Secretary Barb DiJulio [bdijulio@hfkschool.org](mailto:bdijulio@hfkschool.org)

Peace,



Ms. Jackie Degel  
Principal  
Holy Family Parish School  
[JDegel@HFKSchool.org](mailto:JDegel@HFKSchool.org)

## Holy Family Parish School Financial Commitment Overview

### Cost of Education

Tuition accounts for only 60% of the school's total income, Holy Family Parish commits 22% of its gross annual income which provides us with 20% of our total income and our Development Fund (fundraising, annual gift, full cost tuition, etc.) rounds out the additional 20% of our income. There are three components of a family's contractual obligation to Holy Family Parish School: tuition (which includes Stewardship to our parish), volunteer hours, and participation in fundraising.

### Tuition

The chart below reflects the tuition rate for the 2011-2012 school year. Parents have the option to pay tuition in one payment or 11 payments July through May, and funds are set aside to ensure that tuition is not a barrier for any parish student who wants to attend. All parish families are eligible to apply for tuition assistance.

<b>2011-2012 Tuition</b>				
	<b>Registration</b>	<b>Tuition for Stewardship Families</b>	<b>Tuition for Stewardship Families</b>	<b>Full Cost Tuition</b>
		<b>Yearly</b>	<b>Monthly</b>	<b>Yearly</b>
<input type="checkbox"/> One child	\$50	\$5,709	\$519	\$8,822
<input type="checkbox"/> Two children	\$75	\$10,560	\$960	\$17,644
<input type="checkbox"/> Three children	\$100	\$15,125	\$1,375	\$26,466
<input type="checkbox"/> Four children	\$100	\$15,411	\$1,401	\$35,288
<b>Registration for new families: \$300 (per family)</b>				

### Holy Family is a Stewardship Parish

In order to qualify for the Holy Family Parish Stewardship tuition rate a family must:

- Be registered in Holy Family Parish for a full calendar year (families transferring in from another parish need a letter from the Pastor stating that they are a participating member of the parish);
- Regularly participate in Sunday Eucharist and other liturgies where we gather as a parish community to worship;
- Demonstrate a consistent amount of financial support to the parish by making a commitment of planned giving through the annually renewed Stewardship commitment card and making a good faith effort to fulfill that commitment through regular contributions.

Periodically, parish contribution records of Holy Family Parish School families paying Parish Steward tuition rates will be reviewed, and in a case when a regular pattern of contributions has not been established, that family will be notified that they will need to pay at the "Full Cost Tuition" rate.

### Family Volunteer Hours

Service time is required in order to keep tuition/fees down and help families invest fully in their child's educational process. Holy Family Parish School requires all families to commit to a minimum of 50 volunteer hours (25 total hours for single parent families and families with only an eighth grade student) by volunteering for school and parish activities.

### Support of School Fund Raising Efforts

Tuition and fees only partially cover the actual cost of education; therefore parents agree to participate in school development efforts and fundraising.

#### Annual School Gift Campaign

- All families must complete an Annual School Gift Campaign Form

#### Auction

- Donating or procuring cash or item(s) at a minimum value of \$125 (subject to change)
- Attending the Auction



# Holy Family Parish School 2012 –2013 Application Form

- Submit the following:**
- Completed application (2 sides)
  - Copy of birth certificate \*
  - Copy of Baptismal certificate\*  
(unless baptized at Holy Family Parish)
  - Parent Questionnaire
  - \$25 non refundable processing fee
  - Copies of Current year & Previous Year's Report Cards (grades 1-8 applicants)

**Date of Application** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Grade entering** \_\_\_\_\_ Boy  Girl  New student   
(Month/Day/Year)

**PLEASE PRINT CLEARLY**

Student's Legal Name: \_\_\_\_\_  
Last First Full Middle Nickname at school

Student's Address: \_\_\_\_\_  
Street City State Zip

Student Home Phone: (\_\_\_\_) \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Birthplace: \_\_\_\_\_

All Kindergarten students entering Holy Family School must be 5 years old on or before August 31, 2012.

**\*A copy of the student's birth certificate must be submitted with this application.**

Applying student's current school: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list all other schools attended: \_\_\_\_\_

**Father's / guardian's information**

Student lives with father Yes  No

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Home Address City/State Zip

(\_\_\_\_) \_\_\_\_\_  
 Home Phone

(\_\_\_\_) \_\_\_\_\_  
 Cell Phone

\_\_\_\_\_  
 Email address ( print clearly)

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business phone: (\_\_\_\_) \_\_\_\_\_

**Father's Religious Affiliation:**

- No Religious Affiliation
- Non-Catholic Denomination
- Catholic
- Parish where currently registered:  
\_\_\_\_\_

Date of parish registration: \_\_\_\_\_ (required)

**Mother's / guardian's information**

Student lives with mother Yes  No

\_\_\_\_\_  
Last Name Maiden Name First Name

\_\_\_\_\_  
Home Address City/State Zip

(\_\_\_\_) \_\_\_\_\_  
 Home Phone

(\_\_\_\_) \_\_\_\_\_  
 Cell Phone

\_\_\_\_\_  
 Email address (print clearly)

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business phone: (\_\_\_\_) \_\_\_\_\_

**Mother's Religious Affiliation:**

- No Religious Affiliation
- Non-Catholic Denomination
- Catholic
- Parish where currently registered:  
\_\_\_\_\_

Date of parish registration: \_\_\_\_\_ (required)

**Family Name:** \_\_\_\_\_ **(Please Print)**

**Parish History:**

1. Do you have a Stewardship Pledge Card on file at Holy Family Parish? Yes  No
2. Do you celebrate liturgy on a regular basis at Holy Family Parish? Yes  No
3. Have you contributed time or talent at Holy Family Parish ? Yes  No   
If yes, please attach a page detailing your involvement and identifying the parish staff member in charge.
4. If you answered no to #3, are you involved and participating in another parish? Yes  No
5. If you answered "yes" to #4 above please attach a page detailing the parish involvement and give the name of the parish staff contact. A letter from the parish confirming your level of participation will be required upon registration.
6. Is either parent an alumnus of Holy Family School? Yes  No   
Year(s)? \_\_\_\_\_ Family name (if different) \_\_\_\_\_

**Student's Sacramental History:**

**Baptism:** (\*A copy of Baptismal certificate must be submitted with this application unless baptized at Holy Family Parish)

Date: \_\_\_\_\_ Parish: \_\_\_\_\_ City/State: \_\_\_\_\_

**Reconciliation:**

Date: \_\_\_\_\_ Parish: \_\_\_\_\_ City/State: \_\_\_\_\_

**Eucharist:**

Date: \_\_\_\_\_ Parish: \_\_\_\_\_ City/State: \_\_\_\_\_

**Other Children in Family:**

Name	Age	School	Applying to HFK?

All students enrolled in Holy Family School participate in all religion classes, liturgies, and prayer services.

Holy Family School admits students of any race, color, national and ethnic origin to all the rights privileges, programs and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship programs, athletic or other school related programs. The ability of the school to provide a sound educational program will be a determining factor in admitting students.

\_\_\_\_\_  
**Parent Signature** \_\_\_\_\_  
(Month/Day/Year)

\_\_\_\_\_  
**Parent Signature** \_\_\_\_\_  
(Month/Day/Year)

**Application is complete upon receipt of teacher and principal recommendation forms.**



---

---

4. Please comment on your child's special interests and abilities, including any medical or special needs, such as learning differences or physical limitations. (Include any written reports or testing information from the past three years if available.)

5. Please describe your involvement in your child's education.

6. Is there any additional information about your child that you think would be helpful to the Admission Team?

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this completed form with your child's application**



**KINDERGARTEN RECOMMENDATION**

**2012-2013 KINDERGARTEN RECOMMENDATION  
TO BE COMPLETED BY CURRENT TEACHER OR CAREGIVER**

TO BE COMPLETED BY THE PARENT

Student Name \_\_\_\_\_  
Parents/Guardians \_\_\_\_\_

I hereby give my permission for my child’s teacher(s) to complete this form and forward it to Holy Family School. I understand that the information contained in this form will remain confidential.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

TO BE COMPLETED BY THE TEACHER

The above-named child has applied for admission to Holy Family School Kindergarten. We would appreciate your thoughtful evaluation of the student in the areas listed below to help us determine his/her readiness for our kindergarten program. Thank you for taking the time to complete this recommendation and return it by mail to Holy Family School no later than **February 16, 2012**.

Form Completed By \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_ City \_\_\_\_\_

What are the first three words that come to mind when you think of this student?  
\_\_\_\_\_

**Please complete the following assessment chart:**

	<b>Outstanding</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>
Follows directions				
Listens attentively				
Works independently				
Exhibits appropriate large and fine motor skills				
Maintains focus and attention				
Initiates activities				
Separates easily from parents				
Expresses thoughts and ideas clearly				
Displays confidence and positive self- image				
Cooperates and participates in activities				
Respects rights and feelings of others				
Displays appropriate transition-time behavior				

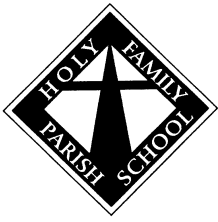
I recommend this student \_\_\_ enthusiastically \_\_\_ with confidence \_\_\_ with reservations \_\_\_ not at all

I would like a telephone conference to provide further information. \_\_\_ Yes \_\_\_ No

Best time to call \_\_\_\_\_ Phone number \_\_\_\_\_

Teacher’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this completed form to the following address by February 16<sup>th</sup>.**  
Holy Family Parish School  
Attn: Jackie Degel, Principal  
7300 - 120<sup>th</sup> Avenue Northeast  
Kirkland, WA 98033



## PRINCIPAL/DIRECTOR RECOMMENDATION FORM

I give my permission for the Principal/Director to provide the following information to Holy Family School for \_\_\_\_\_.

Name of Applicant

Parent Signature

### TO BE COMPLETED BY THE OFFICE OF THE PRINCIPAL/DIRECTOR

Please complete this confidential information as accurately as possible and sign at the bottom of this page. Along with this form please send a copy of the **student's official transcript/permanent record, standardized test scores, report cards from the preceding two years** (if applicable) and **grades/progress reports from the current year**. **This form is due to Holy Family School by Friday, February 16<sup>th</sup>.**

Name of person completing form \_\_\_\_\_

Position \_\_\_\_\_ Email \_\_\_\_\_

School \_\_\_\_\_ Telephone \_\_\_\_\_

How many years has the applicant attended your school? \_\_\_\_\_

This year, how many times has the applicant been absent? \_\_\_\_\_ Tardy? \_\_\_\_\_

How many discipline referrals has this student received? \_\_\_\_\_ Suspensions? \_\_\_\_\_

Does the applicant's family meet contractual obligations in a timely fashion?

\_\_\_\_\_ Always \_\_\_\_\_ Mostly \_\_\_\_\_ Rarely

Are the parents/guardians actively involved in the school community?

\_\_\_\_\_ Always \_\_\_\_\_ Mostly \_\_\_\_\_ Rarely

Do the parents/guardians demonstrate respect for all members of the school community?

\_\_\_\_\_ Always \_\_\_\_\_ Mostly \_\_\_\_\_ Rarely

### COMMENTS

\_\_\_\_\_  
\_\_\_\_\_

I would like a telephone conference to provide further information: \_\_\_\_\_ Yes \_\_\_\_\_ No

Best time to call \_\_\_\_\_ Phone number to call \_\_\_\_\_

**Principal's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please return this completed form to the following address by February 16.**

**Holy Family Parish School  
Attn: Jackie Degel, Principal  
7300 - 120<sup>th</sup> Avenue Northeast  
Kirkland, WA 98033**